

# SUPPLIER QUALITY POLICY

This policy highlights the expectations Odfjell Drilling places on our suppliers to ensure that they achieve complete customer satisfaction and to deliver the highest level quality and service according to our needs and requirements.

Our suppliers are expected to:

1. Accept accountability for the quality of their facilities and equipment, and for the quality of the products and services which they provide.
2. Accept accountability for the integrity of the documentation, information and technical/design assistance which they provide.
3. Fully comprehend our expectations and requirements as defined in our inquiries and purchase orders and to take the initiative to obtain clarification in the event of uncertainty.
4. Confirm that our expectations and requirements are within their capabilities and capacity before accepting or beginning work.
5. Provide fast and accurate responses to requests for quotations, update/status of orders in process, delivery of documentation, approval drawings and technical assistance.
6. Continuously work toward product and cost improvements through process analysis and cycle time reduction.
7. Demonstrate a high level commitment to Quality, Health, Safety and Environment excellence.
8. Demonstrate a commitment to quality that:
  - accepts responsibility for the actions of their employees, sub-suppliers and subcontractors to furnish only equipment, products and services which conform to requirements as set forth in our purchase orders.
  - develops and sustains a proactive quality assurance effort to control their processes and procedures for prevention of defects, rather than one which only reacts to defects after they occur.
  - communicates to us promptly any potentially adverse situations (strikes, material shortages, etc.) or impending changes to design, material construction, process, procedure or organization which could affect the quality or suitability of the equipment, facilities, products and/or services being offered or supplied to Odfjell Drilling.

Snorre Støtvig, Chief Procurement Officer  
12.03.15

